

Southern Tier USBC – Position Descriptions

Position Title: President

The President acts as the official spokesperson for the association. Elected by a majority vote at the association's annual meeting, he or she presides at all association meetings and is responsible for verifying the association's accounts monthly and appointing committees with board approval.

Position Title: Vice President

The Vice President is the individual who would take over the responsibilities of the president due to absence. His or her main responsibilities include presiding at all association meetings when the president is absent and performing other duties as prescribed by the board or requested by the president. The Vice President is elected by a majority vote at the association's annual meeting.

Position Title: Sergeant-at-Arms

The Sergeant-at-Arms is responsible for making sure that the physical layout of the meeting rooms are comfortable, counting votes during standing and/or hand votes, distributing and collecting ballots, speaking up if the meeting drifts off topic, removing disruptive attendees from the meeting, as well as other duties as prescribed by the board or requested by the president. The Sergeant-at-Arms is elected by a majority vote at the association's annual meeting.

Position Title: Directors

Directors are a group of individuals elected to govern the affairs of the association. The director's job, along with the president and vice presidents, is to be in the forefront of bowling activity in the community. The responsibility of a director is to ensure that the association's membership receives all of the benefits and services to which they are entitled. Moreover, a director attends all meetings of the association to stay abreast of all association activities, serves on committees, assists the Association Manager in distributing supplies and awards, and serves as the association's voice, eyes and ears at local bowling centers. They are elected by a majority vote at the association's annual meeting.

Note: Terms of Office for Officers and Directors

The term of office for Officers and Directors is three years, starting from August 1 of the year elected.

Position Title: Delegates

Delegate is defined as a member who is elected to represent the local association at the state and/or national USBC Annual Meetings. A delegate has significant responsibilities, as documented in the USBC Association Leaders' Handbook. First, since he/she represents the local association members, the delegate has a duty to act professionally at all times. Second, as a representative of the association, the delegate should be prepared to vote on matters that are in the best interest of the association. Therefore, prior to attending the state or national USBC Annual Meeting, the delegate is expected to attend local board meetings to discuss pending legislation and/or candidates for the state and/or national boards. The Delegates are elected by a plurality vote at the association's annual meeting and shall serve a one year term.